

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS  
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Planning and Building	(2) MEETING DATE 12/18/2012	(3) CONTACT/PHONE Trevor Keith, Energy Program Coordinator/805-781-1431	
(4) SUBJECT Submittal of Addendum 2 to the Memorandum of Understanding with the Economic Vitality Corporation (EVC) for the 2010-2012 program cycle and a contract with PG&E (Clerk's File) for the Energy Watch Partnership 2013-2014 program cycle.			
(5) RECOMMENDED ACTION  It is recommended that the Board of Supervisors:  1. Approve the attached Memorandum of Understanding Addendum 2 marked Exhibit "A" between the County of San Luis Obispo and the Economic Vitality Corporation to administer a portion of the Energy Watch Partnership for the 2010-2012 program cycle  2. Approve, and direct the Chairman to sign the PG&E San Luis Obispo Energy Watch Partnership Contracts. (Clerk's File)			
(6) FUNDING SOURCE(S) PG&E	(7) CURRENT YEAR FINANCIAL IMPACT \$ 65,200.	(8) ANNUAL FINANCIAL IMPACT \$ 310,000	(9) BUDGETED? Yes
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. _____) <input type="checkbox"/> Board Business (Time Est. _____)			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input checked="" type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: <input type="checkbox"/> 4/5th's Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP  N/A	(15) BUSINESS IMPACT STATEMENT?  No	(16) AGENDA ITEM HISTORY  <input checked="" type="checkbox"/> N/A Date _____	
(17) ADMINISTRATIVE OFFICE REVIEW  Reviewed by Leslie Brown			
(18) SUPERVISOR DISTRICT(S) All Districts -			

# County of San Luis Obispo



TO: Board of Supervisors

FROM: Planning and Building / Trevor Keith, Energy Program Coordinator

VIA: Chuck Stevenson, AICP, Division Manager, Long Range Planning

DATE: 12/18/2012

SUBJECT: Submittal of Addendum 2 to the Memorandum of Understanding with the Economic Vitality Corporation (EVC) for the 2010-2012 program cycle and a contract with PG&E (Clerk's File) for the Energy Watch Partnership 2013-2014 program cycle.

## **RECOMMENDATION**

It is recommended that the Board of Supervisors:

1. Approve the attached Memorandum of Understanding Addendum 2 marked Exhibit "A" between the County of San Luis Obispo and the Economic Vitality Corporation to administer a portion of the Energy Watch Partnership for the 2010-2012 program cycle.
2. Approve, and direct the Chairman to sign the PG&E San Luis Obispo Energy Watch Partnership Contracts. (Clerk's File).

## **DISCUSSION**

### San Luis Obispo Energy Watch Partnership

The San Luis Obispo Energy Watch Partnership provides resources and incentive funds to help businesses and public agencies to become more energy efficient. The Partnership is funded by California utility ratepayers under the auspices of the California Public Utilities Commission (CPUC). The Energy Watch Partnership participants include:

- City of Arroyo Grande
- City of Atascadero
- City of Morro Bay
- City of Pismo Beach
- City of San Luis Obispo
- County of San Luis Obispo (Program Administrator)
- Pacific Gas and Electric Company
- Southern California Gas Company
- Economic Vitality Corporation of SLO

### Memorandum of Understanding

The Economic Vitality Corporation (EVC) holds the primary contract to administer the San Luis Obispo Energy Watch Partnership for the 2010-2012 program cycle. The County is a partner and assists in the administration of the Energy Watch Partnership under the EVC's contract. The County works with the EVC to coordinate and promote Energy Watch activities including retrofitting municipal facilities, training City/County employees as it relates to energy efficiency programs, providing information about green building codes and standards, and marketing of the Energy Watch Partnership programs with other

City/County energy retrofit programs. The County currently receives \$129,500 for the two and half year contract to assist in the administration of the Energy Watch Partnership. The memorandum of agreement includes an additional \$65,200 for the County to assist in marketing SoCal Gas energy efficiency programs throughout the county and some additional PG&E benchmarking activities.

#### Contract for Program Cycle 2013-2014

In the 2010-2012 program cycle, the County was a partner in administration of the Energy Watch Partnership with The Economic Vitality Corporation, who was the lead administrator of the program. For the 2013-2014 program cycle, the County will become the lead administrator for the Energy Watch Partnership program and will receive a total of \$310,000 from PG&E. Energy Watch Partnership activities include the following elements:

**Government Facilities:** Work with municipal and community service district staff to benchmark the energy usage of major buildings to help identify and track energy savings projects, and will provide education via an energy newsletter and informational kiosks.

**Training:** Partnership staff develop additional training resources than those offered by the utilities, such as classes for Best Performance Institute (BPI) certification for individuals seeking to perform home energy audits, and expansion of the energy auditing tool lending library at Cuesta College.

**Marketing and Outreach:** Develop successful outreach campaigns such as Energy Awareness Month, and build off of existing relationships to partner with school districts and community groups to establish effective outreach methods for specific audiences. Staff will continue to unify and improve online sources of information for energy efficiency opportunities.

**Strategic Plan Support:** Work with program partners to assist with Climate Action Plan development and implementation measures for cities and the county, and provide trainings and services to improve code compliance and reach code support.

**Targeted Community Outreach Campaign:** The community outreach campaign will be developed in cooperation with the Direct Install Program, a PG&E third party program that provides packaged energy efficiency retrofits for low co-pays to qualifying businesses. Partnership staff will develop a campaign tailored to specific small to medium business types in specific urban and rural areas in the County and cities. The campaign will provide preliminary energy audits to businesses to determine energy retrofit potential for cost savings and reduced energy usage. Partnership staff will then work with the business to determine which programs are applicable, including third party programs and the direct install program, and will help the businesses identify available financing programs.

**Commercial Benchmarking Assistance:** Benchmarking building energy usage helps businesses understand their energy usage, identify opportunities to improve energy efficiency, track progress toward energy efficiency goals. The program will include a training program for participating building owners on how to use the software themselves to continue to manage energy usage and identify opportunities. Training will include education, resources and services available for energy efficiency projects.

**Non-Profit Affordable Housing Energy Audits:** Partnership staff will develop a program to provide free energy audits for low income housing owned by housing non-profit organizations including the Housing Authority, Transitions Mental Health, CAPSLO, and People's Self Help Housing.

#### OTHER AGENCY INVOLVEMENT/IMPACT

County Counsel has reviewed and approved the addendum to the Memorandum of Understanding (MOU) and the contract as to legal form and content.

## **FINANCIAL CONSIDERATIONS**

The MOU would clarify the changing roles of the EVC and the County. The additional funding associated with the contract would allow the Energy Program Coordinator position to continue to be 50% funded by the Energy Watch Partnership contract in the amount of \$185,950 for the 2010-2012 program cycle (the remaining 75% of the Energy Program Coordinator is funded by other grants that require the remaining portion of this position's time). Of the \$310,000 in funding for 2013-2014 program cycle, \$61,985 would allow the Energy Program Coordinator to continue be funded for 50% of the position and the remaining \$236,073 would fund two (2) limited term Land Use Technician positions for 18 months. The balance is for marketing supplies required by the contract.

## **RESULTS**

The Energy Watch Program is consistent with the County communitywide results of "A Livable Community" and "A Well Governed Community" by providing energy retrofit program to help meet our future energy demands. The programs associated with the partnership will reduce energy use by 2,567,373 kwh in our County through the calendar year of 2013 and 2014.

## **ATTACHMENTS**

Exhibit A. Memorandum of Understanding Addendum 2 to administer the Energy Watch Partnership.

Exhibit B. PG&E Energy Watch Partnership Contract (Clerk's File statement).